



<https://www.shangri-la.com/en/taipei/fareasternplazashangrila/>

ROOM RESERVATION FORM

New Booking Amendment Cancellation Repeat Guest

PLEASE FAX OR EMAIL RESERVATION FORM DIRECTLY TO HOTEL TO BOOK A ROOM.

To : Sales - Yu-Chi Liu Booking Contact _____
E-mail: yuchi.liu@shangri-la.com Email: _____
Tel : 886 2 7700 3018 Tel : _____
Fax : 886 2 2376 3151 Fax : _____

Guest's Information

Mr/Ms _____
Last Name _____ Given Name _____
Title _____ Company Name _____
Membership Number _____ Email _____
Passport Number _____ Nationality _____
Place & Date of Issue _____ Date of Birth _____

Reservation Requirements

Room Type Deluxe Room NT\$6,500Net per room per night for single occupancy with 1 buffet breakfast included
 Deluxe Room NT\$7,100Net per room per night for double occupancy with 2 buffet breakfasts included
 Superior Room NT\$6,000Net per room per night for single occupancy with 1 buffet breakfast included
 Superior Room NT\$6,600Net per room per night for double occupancy with 2 buffet breakfasts included

* The above rates are quoted in NTD and inclusive of 10% service charge & 5% government tax
* The above rates are inclusive of complimentary in-room broadband

Arrival _____ _____ _____ Yes No
Date Flight Number ETA Airport Transfer
Departure _____ _____ _____ Yes No
Date Flight Number ETD Airport Transfer

Guest's Preference (Upon Availability)

Preferred Bed King** Twin No Preference ** Upon availability
Special Dietary _____

Credit Card Guaranteed

All reservations must be guaranteed with a valid credit card number, or are otherwise not accepted. Notice of cancellation or postponement must be received no later than 72 hours prior to arrival to avoid a cancellation penalty equivalent to room block period night's full room rate. No show will be changed by hotel equivalent to one night's room rate.

Credit Card _____ _____
Credit Card Type / Number Expiry Date
Card Holder's Name _____

Remarks:

Hotel Confirmation

Room Rate Confirmation Number Confirmed by Date
_____ _____ _____ _____

- 1) To enjoy the room rate, please submit this form to hotel by **31 May 2024**
- 2) Airport transfers is available upon request at NT\$3,000 per car per trip (Benz S-350)
- 3) Cancellation made within 2 hours on requested hotel's transportation arrangement will be subject to a **NT\$1,500net** cancellation fee. No Show will be subject to a **NT\$3,000net** no show fee.
- 4) Check-in time is at 15:00 and check-out time is at 12:00 noon. Check-in required prior to 12:00pm will subject to additional one night room charge. Additional room charge will be applied for late check-out. Please consult with Front Office Receptionist upon check-in on availability. Room occupy until 16:00 will be charged at 50% of the room rate and full rate will be apply for late check-out beyond 18:00.
- 5) **Rooms are available on a first-come, first-served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.**
- 6) This rate is not commissionable to travel agents.
- 7) In accordance to government regulations, smoking is not allowed throughout the hotel beginning Jan. 11, 2009.
- 8) Hotel Map : <https://goo.gl/maps/em7dMqrTNa32>